

EPPING BOYS HIGH SCHOOL

213 Vimiera Road, EASTWOOD, NSW 2122

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Principal: Jessica Schadel



Refund Guidelines for Excursions and Camps

At Epping Boys High School, excursions and camps provide educational value by supporting curriculum outcomes, and the development of the student.

The cost for excursions and camps are calculated on a cost recovery only basis, according to the number of students who have indicated their attendance through online permission notification. To reduce shortfalls in funding due to the subsequent non-participation of a student who had previously indicated attendance of the activity, fees already paid for an excursion or school camp **may be refunded in full or in part or not at all**, depending on the associated expenses incurred and the circumstances of the non-participation.

It is preferred that refunds be made as a credit against the students account and be used for costs against the Student Statement of Account.

If you would like a refund instead of a credit, due to a student's non-participation, you may do so by completing a **Request for Refund** form available from the front office or online via the school website - Forms.

Where possible the request should include the receipt and date of online payment for which a refund is being sought.

Any questions or concerns can be directed to the School Administration Manager, Kate Roberts, by phoning the school.

Yours sincerely,

Jessica Schadel

Principal