

# EPPING BOYS HIGH SCHOOL

213 Vimiera Road, EASTWOOD, NSW 2122  
 Ph: 9869 2701 Fax: 9868 1198 Email: [eppingboy-h.school@det.nsw.edu.au](mailto:eppingboy-h.school@det.nsw.edu.au)  
 Principal: Jessica Schadel



## Enrolment Paperwork Checklist

The Checklist below has been provided to assist with the return of all necessary paperwork.

✓	Paperwork to be Returned
	<b>ONLINE Application to Enrol in a NSW Government School:</b> <ul style="list-style-type: none"> <li>Ensure <b>ALL</b> sections are completed.</li> </ul>
	<b>Proof of Student's Residential Address:</b> <ul style="list-style-type: none"> <li>Refer to 100 Points Residential Proof Checklist overleaf.</li> </ul>
	<b>Proof of Student Identity:</b> <b>Australian Citizens:</b> one or both parents born in Australia: <ul style="list-style-type: none"> <li>Australian Birth Certificate or Australian Passport of student enrolling</li> </ul> <b>Australian Citizens:</b> both parents born Overseas: <ul style="list-style-type: none"> <li>Australian Passport or Australian Birth Certificate along with Citizenship Certificate of student enrolling</li> </ul> <b>Permanent Residents:</b> if your son is a Permanent Resident but not an Australian Citizen you will need to provide: <ul style="list-style-type: none"> <li>Passport</li> <li>Current visa</li> </ul> <b>Temporary Visa Holders:</b> if your son is a Temporary Visa Holder you will need to provide: <ul style="list-style-type: none"> <li>Passport of student enrolling</li> <li>Current visa</li> <li>Authority to Enrol (ATE) issued by the Temporary Residents Program</li> </ul>
	<b>Other Documents:</b> <ul style="list-style-type: none"> <li>Copies of two latest school reports (Year 8-12 enrolments)</li> </ul> If your son has <b>health, disability or other support needs</b> you will need to provide: <ul style="list-style-type: none"> <li>Copies of medical/healthcare or emergency action plans</li> <li>Evidence of any disability or other support needs, including any Learning and Support Plans</li> </ul> If your son is the subject of <b>family law matters</b> you will need to provide <ul style="list-style-type: none"> <li>Copies of relevant Court Orders</li> </ul>

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## 100 Points Residential Proof Checklist

Provide enough documents to make up 100 points (see points value below)

STUDENT NAME: \_\_\_\_\_

Document	Points Value	Points Scored
<b>SECTION 1: Only <u>ONE</u> document from this section will be accepted:</b> <ul style="list-style-type: none"><li>• Council Rates Notice or</li><li>• Exchanged Contract of Sale with settlement to occur within the applicable school year or</li><li>• Property Lease Agreement (for at least 6 months) – from a Registered Real Estate Agent. If not current, a letter from the Real Estate Property Manager stating that the lease is ongoing or</li><li>• Rental Board Bond Receipt</li></ul>	40 points each	
<b>SECTION 2: <u>ANY</u> of the following documents:</b> <ul style="list-style-type: none"><li>• Signed Private Rental Agreement for at least 6 months AND a Statutory Declaration signed by both parties i.e. Tenant and Landlord. (This needs to be witnessed by a Justice of the Peace)</li><li>• Centrelink Statement</li><li>• Electoral Roll Statement</li></ul>	20 points each	
<b>SECTION 3: <u>ANY</u> of the following documents:</b> <ul style="list-style-type: none"><li>• NSW Driver's Licence or NSW Photo ID Card</li><li>• Property and/or Contents Insurance papers</li><li>• Car Registration and/or Car Insurance papers</li><li>• Gas and/or Electricity and/or Water Bill*</li><li>• Phone or Internet Bill*</li><li>• Superannuation Statement</li><li>• Bank Statement</li><li>• Statement from Australian Taxation Office</li><li>• Medical Insurance Statement</li></ul> *up to 3 months old	15 points each	
<b>TOTAL - Provide enough documents to make up 100 points</b>	<b>100 points</b>	

**PLEASE NOTE: All Residential Proof of Address documents must be in the name of the enrolling student's parent/carer and show the residential address**